



# EasyMate 2



## User Manual V1

Model number: OLT2914V2

**Please note, the information detailed in this User Manual (V1) reflects information regarding the EasyMate 2 (OLT2914V2) operating system software and hardware released in January 2022.**

This product complies with the electrical safety and/or electromagnetic compatibility (EMC) legislative requirements for Australia and New Zealand.



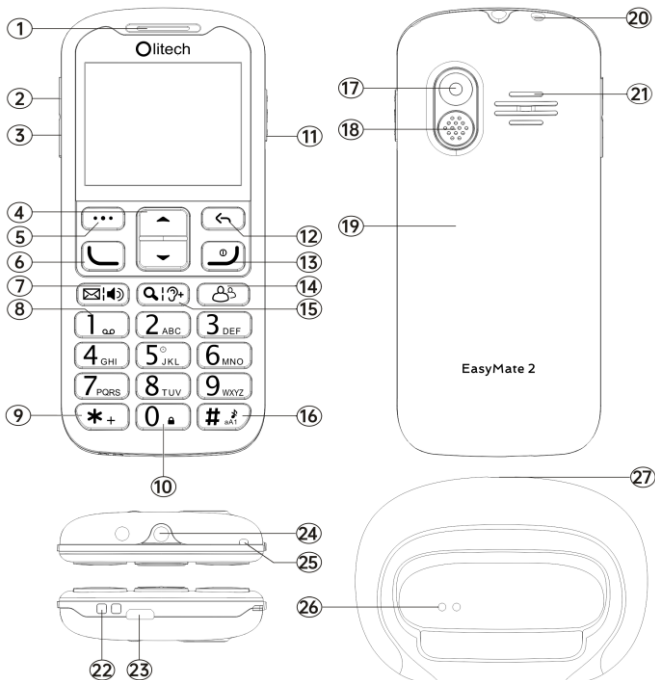
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## Specifications






<b>Design</b>	129.8 X 57.8 X 14.2 mm 90g incl. battery 2.2 inch screen Single Nano SIM
<b>Memory</b>	128MB+RAM 48MB Memory card slot (up to 16GB) 500 phonebook capacity + 50 SMS capacity
<b>Power</b>	1000 mAh battery; 5 day standby time; 3-4 hr talk time. <b>Note: location monitoring functions consume the battery at a higher rate.</b>
<b>Camera</b>	2MP camera
<b>Sound</b>	100dB ringtone, 95dB amplified earpiece speaker, HAC, M4/T4
<b>Network</b>	3G: 2100 (B1), 850 (B5) and 900 (B8) 4G: 2100 (B1), 1800 (B3), 850 (B5), 2600 (B7), 900 (B8), 700 (B28: A&B). Bluetooth V5.0




# Hardware Guide











# Hardware Descriptions

	<b>1. Earpiece speaker</b>
	<b>2. Volume up key</b> <i>Single press increases volume one increment.</i>
	<b>3. Volume down key</b> <i>Single press decreases volume one increment. <b>Note:</b> volume keys can be deactivated in phones settings.</i>
	<b>4. Navigation keys (up and down)</b>
	<b>5. Selection key:</b> <i>Used to select word written above key on screen e.g.: “Menu”.</i>
	<b>6. Call key:</b> <i>Used to <b>answer</b> or <b>make a call</b>.</i>
	<b>7. Loudspeaker/Message key:</b> <i><u>Not during an active call:</u> Provides direct access to messages. <u>During an active call:</u> activates/ deactivates the loudspeaker. <b>Note:</b> in some instances, you may be required to navigate left (e.g., move cursor left when typing a text/entering a number). Press the message/ loudspeaker key to do so.</i>
	<b>8. Number Keys:</b> <i>When pressed (single press), each number key types their designated</i>


	<p><i>number/letter as displayed on the key.</i></p> <p><i>When “1” is pressed and held for 3 seconds it dials voicemail.</i></p> <p><i>When 2-9 are pressed and held for 3 seconds they dial their allocated photo speed dial number (if programmed).</i></p>
	<p><b>9. Star (*) key</b></p> <p><i>When typing, a single press will show symbol options. When dialling a phone number, if * is pressed twice in quick succession (**), a + sign appears (used for international calls).</i></p>
	<p><b>10. 0 (zero) key/Lock key</b></p> <p><i>When on the home screen:</i></p> <ul style="list-style-type: none"> <li>- <i>A single press will input 0.</i></li> <li>- <i>A long press (press and hold for 3 seconds) will lock/unlock the phone's keypad.</i></li> </ul> <p><i>When writing text, a single press will add a space.</i></p>
	<p><b>11. Torch key</b></p> <p><b>Slide</b> key up to turn torch on. <b>Slide</b> key down to turn torch off.</p>
	<p><b>12. Back key</b></p> <p><i>Used to select word written above key on screen e.g.: “Back” OR to delete a letter/number when typing.</i></p>
	<p><b>13. Power key/End call key:</b></p> <p><i>Single press during an active call will end call;</i></p> <p><i>When on the home screen, press and</i></p>











	<p><i>hold for 5 seconds to power the phone off/on.</i></p> <p><i>When in the menu, press (single press) to return directly to home screen.</i></p>
	<p><b>14. Photo Dial key:</b></p> <p><i>Provides direct access to photo dial contacts (displayed 4 per page).</i></p> <p><b>Note:</b> <i>in some instances, you may be required to navigate right (e.g., move cursor right when typing a text/entering a number). Press the photo dial key to do so.</i></p>
	<p><b>15. Magnifier/Amplify receiver volume key:</b></p> <p><u><i>Not during a call:</i></u> <i>Press to open magnifier. Zoom is controlled by the up and down keys.</i></p> <p><u><i>During an active call:</i></u> <i>Press to activate amplification mode for ear speaker. Amplify receiver volume must be on in the settings for this function to work.</i></p> <p><b>Note:</b> <i>in some instances, three options/actions will appear along the bottom of the screen. To select the middle option, press this key.</i></p>
	<p><b>16. Hash (#) key:</b></p> <p><i>When on the home screen, press and hold for 3 seconds to activate/deactivate silent mode.</i></p> <p><i>When typing text, a single press to the hash key will open the input method</i></p>



	<i>options (capital/lower case letters, numbers).</i>
	<b>17. 2MP Camera</b>
	<b>18. Emergency key:</b> <i>Press and hold red emergency key (on back of phone) for 3 seconds to trigger emergency sequence.</i> <i>Emergency key requires setup – see <b>Emergency key</b> section of manual for more details.</i>
	<b>19. Removable back cover</b>
	<b>20. Headphone port</b>
	<b>21. Primary speaker</b>
	<b>22. Conductors for charging via cradle (phone)</b>
	<b>23. USB cord port (phone)</b>
	<b>24. Torch light</b>
	<b>25. Lanyard outlet</b>
	<b>26. Conductors for charging via cradle (cradle)</b>
	<b>27. USB port (cradle)</b>

## Screen icon descriptions

Symbol	Explanation
	Indicates charging status and battery level

	Indicates the mobile phone reception/service strength
<b>3G</b>	Phone is using the 3G network
<b>4G</b>	Phone is using the 4G network
	Bluetooth function is active
	Indicates silent mode is activate
	You have an unacknowledged missed call
	You have an unread message
	Alarm is set
	Handset volume amplification On
	Flight mode
	Meeting profile activated
	Outdoor profile activated

## **Phone setup**

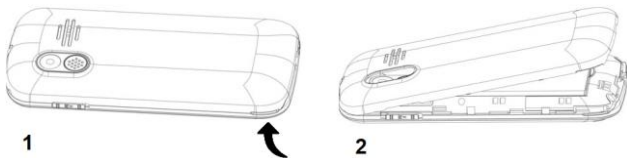
**Instructional video available at**  
**[www.olitech.com.au/easymate2videos](http://www.olitech.com.au/easymate2videos)**

### **Insert SIM card –**

#### **Step 1 - Remove the back phone cover**

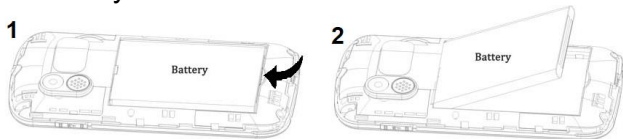
Position the phone so you are looking at the grey back cover. Locate the small recess between the white and grey phone

casing, just above the bottom left corner. Insert an object such as an old bank card into the recess and use it to lever the back cover off. Please note it may be difficult to initially remove the back cover.



### **Step 2 – Remove the battery**

To remove the battery, using the small cut out at the bottom of the battery, gently push the battery up and pull it towards you. The SIM slot can now be seen in the top left corner of the battery recess; the SD card slot is located in the top right corner of the battery recess.



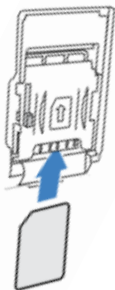
### **Step 3 - Insert the SIM card**

To connect to the mobile telecommunications network, a **nano sized**

**SIM card** (8.8 X 12.3 mm) must be inserted into the EasyMate 2. The SIM slot is located in the top left corner of the battery recess. The nano SIM card should be oriented with the gold chip facing down and the cut out on the top left corner.

To insert the  **nano SIM card, slide it under the silver bracket. The silver bracket on the SIM slot does not move.**

The SIM card should be inserted from the bottom of the SIM slot and slid towards the top until it just reaches the top of the SIM slot.



To remove the SIM card, use the rounded end of the silver tool to slide the SIM downwards in the slot until the top of the SIM reaches the top of the silver bracket. You can then use the pad of your thumb/finger to apply gentle pressure and gently continue sliding the SIM downwards. **Do not try to lift/lever the silver bracket.**

Please obtain assistance from another individual, consult Olitech's instructional videos <https://www.olitech.com.au/pages/>

easymate2videos or call Olitech on 03 9755 8885 if required.

**Please note:**

Before fixing the phones back cover in place:

1. insert the SD card (optional);
2. attach lanyard (optional); and
3. install battery.

*Instructions for these processes are detailed below.*

**SD card/Memory card (optional)**

An SD card/memory card can be inserted into the phone to facilitate additional memory. *The maximum capacity of the SD card should be no greater than 16GB.*

**Inserting the SD/Memory card:**

When the back cover and battery are removed, the SD card slot can be seen in the top right corner of the battery recess. The SD card slot is a sliding hinge style slot (different style of slot to the SIM slot). To insert the SD card:

1. Gently **slide silver clip** up. This unlocks the silver clip from its fixed position.
2. Move silver clip to a vertical position

(hinges from the top). **If you cannot gently grasp the clip, you can turn the phone upside down to bring the clip into a vertical position.**

3. Position the SD card on the open slot, gold chip facing down.
4. Return silver clip to horizontal position so it rests over the SD card and slide silver clip downwards. You should feel it click into a locked position.

### **Precautions when inserting SIM/SD card:**

1. Keep the SIM and SD card out of reach of children.
2. Do not touch the gold chip on the SIM or SD card.
3. Keep the SIM and SD card away from magnets.
4. Avoid putting the SIM or SD card under direct heat such as sunlight.
5. Please be gentle with the mechanisms that hold the SIM card and SD card. They are delicate and can break if mishandled.

### **Secure lanyard (optional)**

To secure the lanyard, the back cover must be removed. When looking at the back of

the phone (back cover removed), the lanyard eyelet is located on the top left corner of the phone. We recommend removing the material from the lanyard (via the black side squeeze buckle) prior to securing it to the phone to simplify the threading process.

### **Step 1: Thread the black lanyard cord**

Insert the looped end of the thin black lanyard cord into the top of the lanyard eyelet (above the horizontal bar). Insert the pointy end of the silver tool into the bottom of the lanyard eyelet (space under the horizontal bar) and use it to pull the lanyard cord out under the horizontal bar. Continue pulling the looped end of the lanyard cord under the horizontal bar until the black side squeeze buckle touches the phone.

### **Step 2: Secure black lanyard cord**

Thread the black side squeeze buckle through the looped black cord and pull side squeeze buckle to tighten.

### **Step 3: Insert battery**

If the battery is not already inserted, do so now.

#### **Step 4: Secure back cover in place**

Position the back cover over the battery, ensuring the black lanyard cord passes through the cut out in the grey back cover. Apply gentle pressure to the back cover to secure it to the main phone unit. Clicks can be heard as the back cover and main phone unit lock together.

#### **Step 5: Re-attach lanyard material**

Re-connect components of the black side squeeze buckle.

#### **Insert the battery**

**Step 1** – If present, **remove protective tape** from the conductors on the top left corner of the battery.

**Step 2 - Insert the battery**, ensuring the gold conductors on the top left corner of the battery align with the gold conductors on the top left corner of the battery recess. Once inserted, the battery will sit over the SIM card and SD card (if inserted).

#### **Step 3 - Secure the back cover in place.**

Position the back cover over the battery. Apply gentle pressure to the back cover to secure it to the main phone unit. Clicks can



be heard as the back cover and main phone unit lock together.

## **Charging the battery**

EasyMate 2 charging components include:

- wall plug (connects to power point)
- micro USB charging/data cable
- charging cradle

Only use the Olitech battery and charging components with this phone. Before using the phone for the first time please charge the battery for at least 4 hours. When charging, do not remove the battery from the phone. The phone/charger may be warm during charging. This is normal.

**Important information:** If the battery capacity is exhausted and the phone powers off:

1. When connected to a charger, it may take several minutes for visual indicators relating to charging to appear on the phone; and
2. When the phone has sufficient charge, it must be manually powered back on by pressing and holding the power key for 5 seconds. The phone will not automatically power back on.

## **Battery charging options:**

### **Charge with the wall plug**

1. Insert the larger end of the micro USB charging cable into the USB port on the wall plug.
2. Insert the smaller end of the micro USB cable into the charging port on the base of the phone. **Note:** the smaller end of the cable is trapezoid shaped and can only be inserted with the short side facing the front of the phone.
3. Connect the wall plug to the power point and turn power point on.

### **Charge with the cradle charger**

1. Connect the cradle charger to the wall plug via the micro USB cable (smaller end of cable inserts into the cradle with short side facing up).
2. Connect the wall charger to the power point and turn power point on.
3. Place/sit the phone into the cradle charger (as per image on the front cover of the manual).

### **Charging with other devices**

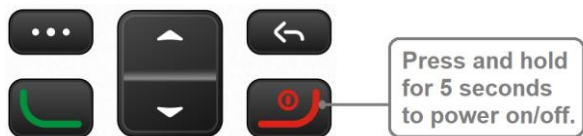
The phone can be charged by connecting the micro USB charging cable to a

computer/car charging port.

**Please note:** If the phone is connected to a computer via the USB charging cable, you can view/transfer files on the EasyMate 2. See **Connecting to PC** on page 46 for additional information.

## **Powering the phone on/off**

To power the EasyMate 2 on, press and hold the red “end call” key for 5 seconds. The start-up process takes approximately 10-20 seconds. To power the phone off, when on the home screen, press and hold the red “end call” key for 5 seconds.



## **Lock/unlock keypad**

It is recommended to lock the keypad on the EasyMate 2 when the phone is not being actively used. Locking the keypad prevents keys from being accidentally

pressed and functions being unintentionally activated. To lock/unlock the keypad, when on the home screen press and hold the **0** (zero) key for 3 seconds. A message will briefly appear on screen confirming the lock status.



Additional methods of locking the phone can be programmed. These include **Auto keypad lock** and **Lock screen by endkey**. See pages 73-74 for additional information.

**Note:** When the keypad is locked, the following functions can be performed without unlocking the keypad first:

- calls can be answered/rejected;
- the emergency key can be activated;
- 000 or 112 can be dialled; and
- the torch can be turned on/off.

## **Calls**

### **Making a phone call**

#### **Standard dialling**

1. Dial phone number using keypad

## 2. Press **Green call key**

### **Phonebook dialling**

1. Press the top right key to select **Phonebook**
2. Highlight contact you want to call. This can be done by either:
  - Pressing the up navigation key (red cursor will appear in search box) and start typing contact name. Use navigation key to highlight contact; or
  - Use the navigation keys to scroll to and highlight the contact.
3. Press the **Green call key** to initiate the call.

### **Photo speed dial**

There are three different methods of dialling using photo speed dial.

Dialling method one: When on the home screen, press and hold the allocated number key for 3 seconds to initiate call.

Dialling method two: When **Photo dial** is accessed by pressing the dedicated photo dial key (contacts displayed 4 per page), press the allocated number key (single press) to initiate call.

Dialling method three: When **Photo dial** is accessed via the main menu, i.e.: press **Menu → Photo dial**, use the navigation keys to scroll through contacts (contacts displayed 1 per page). When the contact you want to dial is visible on screen, press the green key (single press) to initiate call.

Additional information regarding speed dial can be found on page 37.

### **Answering/rejecting/ending calls**

- To answer an incoming call, press the top left key or the **Green call key**.
- To end a call or reject an incoming call press the **Red end call key**.

### **Loudspeaker**

The loudspeaker is activated/deactivated by pressing the direct access loudspeaker key (key above number 1), OR the top right key during a call. Additional information regarding loudspeaker settings can be found on page 78-79.

### **Amplify receiver volume**

The volume of the earpiece speaker can be boosted an additional 25db by pressing the Amplify receiver volume key (key above

number 2) during a call. Additional information regarding amplify receiver volume can be found on page 78.

## **Missed Call/Call logs**

If a call is not answered, a pop up message will appear on screen stating “1 missed call”. **Details** of the call can be viewed by pressing the top left key; the missed call message can be disregarded by pressing the top right key (selects **Exit**). If the top right key is selected, the missed call will remain “un-viewed” and a phone icon will appear along the top of the main home screen. This icon will remain until the missed call is viewed.

Missed calls can be viewed in the phones **Call logs**. To access call logs:

1. Press the top left key to select **Menu**
2. Scroll to and select **Call logs**
3. Scroll to and select **Missed calls**

**Note:** In **Call logs**, missed calls, dialled calls, received calls and rejected calls can be viewed in their dedicated list or all calls can be viewed in the call logs list.

## **Phonebook**

To access **Phonebook**, press the top right key on the keypad (when on the home screen), OR press the top left key to select **Menu**, select **Phonebook**.

To access **Phonebook** options (options not related to a specific contact), when the **Phonebook** opens:

1. Press the up navigation key (blue highlight will disappear and red cursor will appear in the search box)
2. Press the top left key to select **Options**

**Note:** When a contact is highlighted and **Options** is selected, additional options are present.

All options in Phonebook include: **View**, **Write Message**, **Call**, **Delete**, **Delete multiple**, **Share Contact**, **New** (contact), **Copy** and **Others** (Own number, Service number and Memory status).

## **Managing contacts**

### **Saving contacts in the phonebook**

Contacts saved on the SIM card will



automatically appear in the phonebook. To add a new contact:

1. Press the top right key to select **Phonebook**
2. Press the top left key to select **Options**
3. Scroll to and select **New**
4. Select **Phone** or **SIM** (*storage location*)
5. Edit name and phone number (required); and add photo and/or change ringtone (optional; only present when saving to **Phone**)
6. Select **Save**

### **Additional information:**

- When typing the contact's name and phone number, press the **#** key to change the input method (letter settings or numbers).
- A voice recording can be created and used as a ringtone. By this method, the contact's name can be sounded when receiving an incoming call from them, e.g., "Ryan's calling".

To programme a voice recording as a **Ringtone**, during step 5 in the above instructions:

1. Scroll to and select **Default ringtones**

2. Scroll to and select **Recording ringtone** (*recorder will open*)
3. Select **Options**
4. Select **Start new recording**
5. Record voice file
6. Press the top right key to select **Stop** (stops recording)
7. Select **OK** to save, or **Cancel** to go back to the recording screen

When recording a voice file, please ensure you speak loud and clear, direct into the microphone at the base of the phone.

## **Search for a saved contact**

When the phonebook is open, a search bar is at the top of the screen and contacts are listed alphabetically below (by the first character). To search for a contact:

1. Open **Phonebook**
2. Press the up navigation key (blue highlight will disappear and red cursor will appear in the search box)
3. Start typing the name of the contact. Only the contacts starting with the typed letters appear in the displayed list (e.g.: if D is typed, only contacts starting with D will appear).

4. Use the navigation keys to scroll to the desired contact.

## **Copying contacts (SIM – phone)**

Contacts can be saved from the phone to SIM (and vice versa) individually or in bulk. To save contacts from the phone to SIM (and vice versa):

1. Open **Phonebook**
2. Press the top left key to select **Options**
3. Scroll to and select **Copy**
4. Select where you would like to copy from and to, e.g.: copy from phone; copy to SIM
5. Press the top left key to select **Options**
6. Scroll to and select **OK**
7. Scroll through contacts, when a contact you want to copy is highlighted, press the top left key to select **Options**
8. Select **Mark**  
*Repeat until all desired contacts are marked. If you would like to copy all contacts, select **Mark all**.*
9. Press the top left key to select **Options**
10. Scroll to and select **OK**. *Marked contacts will now be copied.*

**Note:** when deleting multiple contacts, use

the same process of marking contacts, then select OK to delete.

## **Message**

You can write and send text messages (SMS) and Multimedia Messages (MMS) with your phone. The messaging feature of this phone is accessed by pressing the message key (key above number 1 key) or selecting **Message** in the main menu.

### **Writing messages**

To write a text message or multimedia message:

1. Press the direct access Message key; or press the top left key to select **Menu**  
→ Scroll to and select **Message**
2. Select **Write message**
3. Enter recipient:

If the recipient is saved to the phonebook, press the top left key to select **Options**, select **Phonebook**, scroll through/search for recipient, when the recipient is highlighted press the top left key to select **OK**; OR

If the recipient is not saved to the phonebook, type their phone number

using the number keys.

To add multiple recipients, repeat the above process. The symbol ; separates recipients. To move the cursor left or right use the message key (key above number 1) and the photo dial key (key above number 3).

4. Write message: after the recipient(s) have been entered, press the down arrow to move the red flashing cursor to the “Text” box. Write message.
5. Send: to send, either **press the green call key**, or select **Options**, scroll to and select **Send**.

**Note:** Information regarding **input methods** (methods of entering text/numbers), symbols, erasing characters and entering spaces can be found on page 34.

## **Receive and view messages**

When a new message is received the phone’s default setting is to sound a tone. If/when the keypad is unlocked, a message will appear on screen indicating that a new message has been received, along with the option to **Read** the message (top left key) or **Exit** (top right key).

If **Read** is selected, the Inbox will open with the unread message highlighted. Press the top left key to select **Options**, then select **View**. The message will open. If you would prefer to delete the message, instead of selecting view, select **Delete**.

If **Exit** is selected, the home screen will appear. The message will remain in the Inbox unread. When an unread message is present an envelope icon appears along the top of the home screen. This icon will remain until all messages in the Inbox are read.

To read messages in the Inbox:

1. Press the direct access Message key;  
OR press the top left key to select **Menu** → Scroll to and select **Message**
2. Scroll to and select **Inbox**
3. Scroll to/highlight the message
4. Press the top left key to select **Options**
5. Select **View** and scroll down to read the message

### **Additional information:**

- The Inbox only contains received messages. Sent messages are located

in Sentbox. To access the **Sentbox**, press the Message key, scroll to and select **Sentbox**.

- In the Inbox, messages are ordered **Unread** (Newest → Oldest) → **Read** (Newest → Oldest). Unread messages have a closed yellow envelope icon to the left of them; read messages have an opened yellow envelope icon with a red tick to the left of them. Multimedia messages have a purple envelope to the left of them.

### **Replying to a message:**

To reply to a message, when the received message is open:

1. Press the top left key to select **Options**
2. Scroll to and select **Reply**
3. Type message and send (as per steps 4-5 in Writing messages).

### **Sending an image via message**

Images can be sent via Message. To send an image via message:

1. Complete steps 1-4 in Writing messages, OR commence replying to a message
2. When the red cursor is in the text box,

select **Options**

3. Scroll to and select **Add**
4. Scroll to and select **Image** OR **Take photo**
5. Highlight image you want to add and press the top left key to select OR take photo (press the magnifier key to capture image)
6. Send: to send, either **press the green call key**, or select **Options**, scroll to and select **Send**

## **Saving photos received via MMS**

To save a photo received via message, when the received message is open:

1. Press the top left key to select **Options**
2. Scroll to and select **Save media files**
3. Press the top left key to select **Save**

## **Viewing images**

Saved images/images captured by the camera can be viewed in either **Organiser** or **Multimedia**. To view images in **Organiser**:

1. Press the top left key to select **Menu**
2. Scroll to and select **Organiser**
3. Scroll to and select **My files**
4. Select storage location (default location



- is Phone)
5. Scroll to and select **Photos**
  6. Select **Open**
  7. Scroll to image you want to view
  8. Press the top left key to select **Options**
  9. Select **View**

To view images in **Multimedia**:

1. Press the top left key to select **Menu**
2. Scroll to and select **Multimedia**
3. Select **Images**
4. Use the message key (key above number 1) and photo dial key (key above number 3) to move the blue surround to the image you want to view
5. Press the top left key to select **Options**
6. Select **View**

## **Deleting messages**

To delete a message:

1. Highlight the message in the Inbox OR view the message you want to delete
2. Select **Options**
3. Scroll to and select **Delete**
4. Select **OK** (top left key)

To delete all the messages in the Inbox, complete the steps as per above however

in step 3, select **Delete All**.

## **Input method**

Input method refers to what is typed (letters or numbers) and the method of typing text (manual entry or predictive text). When typing text or numbers (not dialling a phone number) the input method can be changed by pressing the **#** key. This will open a menu where the desired input method can be selected. Use the navigation keys to scroll up and down this menu and press the top left key to make your selection. To move the cursor right or left when writing text/entering a number, use the Message key (key above number 1) and Photo dial key (key above number 3).

### **Input method options:**

#### **123 – Entering digits/numbers**

When **123** is displayed to the top right of the text space, numbers can be typed by pressing the associated number key. If any other sequence is displayed, to enter a number the number key must be pressed and held until the number appears on screen.

### **Abc, abc, ABC** – Entering individual letters

When **Abc**, **abc** or **ABC** is displayed to the top right of the text space, individual letters are manually entered by pressing the number key associated with that letter 1, 2, 3 or 4 times in quick succession until the desired letter appears. The number of times the key needs to be pressed to achieve the desired letter depends on where the letter falls in the letter sequence displayed on that key. For example, to type the letter S, the 7 key is pressed 4 times in quick succession.

### **En, en, EN** - Using predictive text

When **En**, **en** or **EN** is displayed to the top right of the text space, predictive text is active. If using predictive text, the number key associated with the desired letter is pressed once per desired letter. Options for words are then displayed along the bottom of the screen. The navigation key can be used to scroll through these options. When the desired word is highlighted, press the top left key to select **OK**. If the desired word is not present, select **New Word**, delete unwanted letters using the top right key and type new word.

**Note:** When adding a new word, the capital and lower-case configuration shown in the predictive text option cannot be overridden. E.g., if EN is selected as the input method, when adding a new word only capital letters will appear; if En is selected, only words at the start of a sentence can have a capital letter.

***Writing in languages other than English:***

Text can be written in English (default), Chinese, Spanish, Italian, Turkish and Greek. To select one of these languages, press the **#** key, select **Writing language**, scroll to and select preferred language.

***Input symbols:*** Press the \* (star) key to open symbol options. Use the navigation keys to scroll through the symbols. There are two pages of symbols. To move between the pages, press the **#** or \* key. When your chosen symbol is highlighted press the top left key to select **OK**.

***Input space:*** When writing text, press the **0** key to insert a space.

***Erase character:*** When entering numbers or letters, **Clear** is displayed on the bottom

right corner of the screen. Press the top right key (white back arrow key) to erase the letter/number before the cursor.

***Move the cursor:*** The message key (key above number 1) and the photo dial key (key above number 3) can be used to move the cursor left or right when writing text/entering a number.

## **Photo/speed dial**

Eight speed dial phone numbers can be programmed to the number keys 2-9; the number 1 key is reserved for voicemail. Programmed speed dial numbers can be dialled via three different methods. The dialling method used depends on what screen is present when the call is initiated.

**Dialling method one:** When on the home screen, press and hold the allocated number key for 3 seconds to initiate call.

**Dialling method two:** If **Photo dial** is accessed by pressing the dedicated photo dial key (contacts displayed 4 per page), press the allocated number key (single press) to initiate call. Use the navigation

keys to scroll between screens.

**Dialling method three:** If **Photo dial** is accessed via the main menu, i.e.: press **Menu** → **Photo dial**, use the navigation keys to scroll through contacts (contacts displayed 1 per page). When the contact you want to dial is visible on screen, press the green key (single press) to initiate call.

Photo/speed dial numbers are programmed through the **Photo dial** settings in the main menu. To programme photo dial:

1. Press the top left key to select **Menu**
2. Scroll to and select **Photo dial**
3. Select **Options**
4. Select **Add from phonebook** to add a saved contact OR **Enter details** to manually enter details (name, phone number, photo and ringtone), select **Save**

## **Camera**

To access the camera:

1. Press the top left key to select **Menu**
2. Scroll to and select **Camera**

### *Camera opens*

3. **To take a photo press the magnifier key** (key above number 2 key). If recording a video, press the magnifier key to start recording, press the top left key to stop recording.

When the camera is open, **Options** are accessed by selecting the top left key.

**Options** include:

1. **Image viewer/view video directory:** images/videos can be viewed, deleted, details viewed and more.
2. **Camera mode or Video mode:** switches between camera and video mode. When in camera mode, a small camera icon is visible along the bottom of the screen; when in video mode, a small red circle is visible along the bottom of the screen.
3. **Effect:** different colour effects can be chosen here.
4. **Settings (camera mode):** size, quality, banding, shutter sound, auto save and preferred storage.  
**Settings (video mode):** size, banding, audio files, video format and preferred storage.

## **Organiser**

The **Organiser** contains **Alarm**, **Calendar**, **Calculator**, **Bluetooth** and **My files**.

To access **Organiser**:

1. Press the top left key to select **Menu**
2. Scroll to and select **Organiser**

### **Alarm**

Three alarms can be programmed. Alarm details that can be edited include message (alarm name), time, ringtone and repeat mode (options include once, daily, working days). To add an alarm, when in **Organiser**:

1. Select **Alarm**
2. Select alarm to be set, e.g.: **Alarm 1**
3. Press the top left key to select **Options**
4. Select **On** (tick will appear to the right of the alarm)
5. Press the top left key to select **Options**
6. Scroll to and select **Edit**
7. Edit alarm details
8. Press the top left key to select **OK**

**Please note:** when entering the alarm time, use the message key (key above number 1) and photo dial key (key above number 3) to



scroll left and right across the entered time, use the magnifier key (key above number 2) to change from AM to PM.

## **Calendar**

Up to 100 events can be programmed to the calendar. Event details that can be edited include subject, date, time, ringtone, repeat mode (repeat options include once, daily, weekly, monthly, yearly, no reminder). When in **Organiser**, to save an event to the calendar:

1. Scroll to and select **Calendar**
2. Press the top left key to select **Options**
3. Select **Add new event**
4. Complete subject, date, time, ringtone (if applicable) and repeat mode.
5. Select **Save**.

**Note for Alarm and Calendar:** A voice recording can be programmed to sound at the time of an alarm or calendar event, thus creating a voice reminder. To do so, when selecting a ringtone for an alarm/calendar event:

1. Highlight **Ringtone**
2. Select **Options**
3. Select **Select**

4. Scroll to and select **Recording ringtone**
5. Select **Options**
6. Select **Start new recording**
7. Record voice file
8. Select **Stop** to complete voice recording
9. Select **OK** to save, or **Cancel** to go back to the recording screen

When recording a voice file, please ensure you speak loud and clear, direct into the microphone at the base of the phone.

## **Calculator**

To access the calculator:

1. Press the top left key to select **Menu**
2. Scroll to and select **Organiser**
3. Scroll to and select **Calculator**

When using the calculator:

- Number keys enter their associated number
- Use the navigation keys to scroll through + - X ÷ =. When desired symbol is highlighted press the top left key to select.
- \* key adds a decimal place

- # key makes the number being entered a negative number

## **Bluetooth**

Bluetooth is a wireless method that enables the EasyMate 2 to connect to other devices (e.g.: headphones, car audio systems) for the purpose of transferring call audio. To connect (pair) the EasyMate 2 with another device:

### **Step 1. Activate Bluetooth on EasyMate**

1. Press the top left key to select **Menu**
2. Scroll to and select **Organiser**
3. Scroll to and select **Bluetooth**
4. Press the top left key to select **Activate**  
*Bluetooth visibility must remain active to connect/pair a device.*

### **Step 2. Activate Bluetooth on connecting device (e.g.: headphones)**

Ensure the device being connected (paired) to:

1. Is powered on;
2. Bluetooth is on; and
3. Bluetooth is visible and searching for other devices.

*For specific instructions regarding this step*

*consult the connecting device's manual.*

### **Step 3: Pair new device**

On the EasyMate 2:

1. When in the Bluetooth settings, select **Paired device**
2. Select **Add new device**
3. When the device you want to connect to appears in the list, press the top right key to select **Stop**
4. Highlight name of device you want to connect to (if not already highlighted)
5. Press the top left key to select **Pair**

When completing the pairing process:

- A pairing code may be requested. This pairing code is set by the connecting device (e.g.: headphones). Consult the connecting device's user manual for assistance.
- The connection and/or a passkey may require confirmation on the EasyMate 2 and the connecting device (confirmation only; no codes required).

When a device is connected/disconnected, a message indicating connection status will appear on the EasyMate 2's screen.

## Troubleshooting Tips:

- If the device you wish to pair to is not displayed in the list, please ensure **the device you are trying to pair with**: 1. is on; 2. Bluetooth is on and visible; 3. is searching for new devices/is "ready to connect"; and 4. is not currently connected to another device via Bluetooth.
- If the EasyMate 2 requests a pairing code, please input the code provided by the device the EasyMate 2 is pairing with, e.g., headphones.

**Note:** Call audio and audio files saved in Organiser → My files → Audio; OR Multimedia → Audio files will sound through the connected device; FM radio audio will not play through the connected device.

## My files

Files can be stored on the phone or memory card installed in the phone (if applicable). To access **My files**:

1. Press the top left key to select **Menu**
2. Scroll to and select **Organiser**
3. Scroll to and select **My files**

#### 4. Select **Phone** or **Memory card**

Files in **My files** are categorised into the following folders: **Alarm, Audio, Ebook, Others, Photos, Shared contacts** and **Video**. Multimedia (photos, videos, audio files) captured on the phone can be viewed in their relevant files. Multimedia/files can also be transferred to **My files** via a computer.

#### **Connecting to a PC (computer)**

The EasyMate 2 can be connected to a computer for the purposes of:

- Charging; or
- Transferring files between the EasyMate 2 and the computer.

To transfer files between a computer and the EasyMate 2:

1. Connect the EasyMate 2 to a computer using the EasyMate 2's micro USB cable (remove from other charging components prior to connecting to computer).
2. A pop up message will appear on the EasyMate 2's screen. Scroll to and select **USB storage**.

3. The EasyMate 2 will now be visible in the computer's **My computer** or **This PC** folder as **OLT2914V2**.  
*The location where OLT2914V2 is visible on the computer may vary.*
4. Open the **OLT2914V2** folder on the computer. The folders on the EasyMate 2 in **Organiser → My files → Phone** should be visible in this folder. If not, please disconnect the USB cable from the computer and insert it into another USB port on the computer.
5. On the computer, transfer/copy files to/from their saved location, to the relevant folder in OLT2914V2, e.g., **Audio**.
6. Disconnect the EasyMate 2 from the computer (remove cables).

The transferred files should now be visible on the EasyMate 2 in **Organiser → My files → Phone → (selected file, e.g., Audio)**. Please consider the phone's storage capacity when transferring files to the phone. For additional storage please use a memory card.

## **Multimedia**

**Multimedia** contains the following options: **Images, Open camera, Open video, FM radio** and **Recorder**. To access **Multimedia**:

1. Press the top left key to select **Menu**
2. Scroll to and select **Multimedia**

### **Images**

Images captured or transferred to the EasyMate 2 are stored here. Images can be viewed, deleted, renamed or details viewed. To scroll through the images, use the navigation key to move the blue surrounding highlight up/down; use the message key (key above number 1) and photo dial key (key above number 3) to move the blue surrounding highlight right or left. When the desired image is highlighted, press the top left key to select **Options**, scroll to and select desired function.

### **Open camera**

Opens camera in photo/image mode. Press the magnifier key to capture image. See page 39 for additional information regarding use of the camera.



## Open video recorder

Opens camera in video mode. To start recording a video press the magnifier key; to stop recording press the top left key to select **Stop**. See page 39 for additional information regarding use of the camera.

## FM radio

To open the FM radio, when in **Multimedia**, scroll to and select **FM radio**. When the FM radio opens for the first time it will automatically search for and save available channels. If your preferred channel is not found press the top left key to select **Options**, select **Auto search and save**. If your preferred channels are still not found, they can be manually added. To manually add a channel, when the FM radio is open:

1. Press the top left key to select **Options**
2. Scroll to and select **Channel list**
3. Scroll to an empty channel and press the top left key to select **Options**
4. Scroll to and select **Edit**
5. Enter channel name and frequency
6. Press the top left key to **Save**.

When entering the frequency, press the \* (star) key to add a decimal place.

**Controls for FM radio:** To pause/play the FM radio, press the magnifier key (key above number 2); to scroll back/forward through channels, press the message key (key above number 1) or photo dial key (key above number 3).

**Additional information:** When the FM radio opens, it will automatically start playing. To turn the radio off and exit the FM radio, press the top left key to select **Exit**. If you wish to continue listening to the FM radio but you need to exit the FM radio screen, press the red end call key.

## **Recorder**

The EasyMate 2 has an (audio) recorder. To open the **Recorder**, when in **Multimedia**, scroll to and select **Recorder**. To record a voice file:

1. Press the top left key to select **Options**
2. Select **Start new recording**
3. Record voice file
4. To stop recording, press the top right key to select **Stop**

After recording, additional options appear in the options list (press the top left key to

access **Options**). Options available after recording a voice file include: **Start new recording, Playback, Start re-recording, Delete, Send, Record file list, Storage and File format.**

When recording a voice file, please ensure you speak loud and clear, direct into the microphone at the base of the phone.

## **Safety**

The EasyMate 2 features an **Emergency key** (including share location feature), **Low battery notification** and **Auto answer** function.

To access these safety features:

1. Press the top left key to select **Menu**
2. Scroll to and select **Safety**

## **Emergency key**

When this feature is on and programmed, the user can quickly call for assistance by pressing and holding the emergency key for 3 seconds. The emergency key is located on the back of the phone and is red in colour. Mobile phone numbers programmed to **Emergency contacts** can

also request the location of the phone at any time (**Share location** must be on for this feature to be functional).

## **Programming the Emergency key**

To access Emergency key settings:

1. Press the top left key to select **Menu**
2. Scroll to and select **Safety**
3. Select **Emergency key**

In the Emergency key settings, the following can be programmed:

1. **Status** (turn Emergency key On/Off)
2. **Emergency contacts** (phone numbers to be contacted when the Emergency key is activated; phone numbers that can remotely request phone's location\*)
3. Activate/deactivate **Send message** (SMS)
4. Customise **Emergency message**  
*The default emergency message is "I have triggered my emergency key. Contact me immediately."*
5. Activate/deactivate **Warning tone**
6. Turn **Share location** On/Off

\* Share location must be on in order for emergency contacts to request the

EasyMate 2's location. See **Share location** for more details.

### **Requirements for programmed emergency contacts:**

- All programmed emergency contacts **must** have the length of their ringtone set to 15 seconds or more to ensure their voicemail service does not answer the emergency call; and
- The phone numbers programmed to the Emergency key must not be answered by automated services.

### **What will happen when the Emergency key is triggered?**

If all options are programmed as enabled/active, when the Emergency key is triggered, the following emergency sequence will occur:

1. **Warning tone sounds:** An alarm immediately sounds from the phone to alert people nearby that help is required.
2. **Emergency SMS:** The emergency message is sent to all mobile phone numbers in the emergency contacts list.
3. **Call emergency contacts:** The

emergency call sequence starts. The first number in the emergency contact list is called. The call will ring for 15 seconds. If the call is not answered within 15 seconds, the call will end and the second listed number will be called (and so on). The call cycle will loop 3 times or until the call is answered. The audio for emergency calls is automatically diverted to loudspeaker. To transfer the audio to the ear speaker, press the loudspeaker key (key above number 1) or top right key.

- 4. Location sent:** A Google Maps link is sent to all mobile phone numbers in the emergency contacts list detailing the phone's location\*. If the Google Maps link does not arrive within 5 minutes of activating the Emergency key, the emergency contact can send a text message stating **Location** to the EasyMate 2 to further request a Google Maps link. See **Share location** for further information.

### **Important information**

If the emergency sequence loops 3 times without a call being answered the

emergency function ceases. If the user still requires assistance, they need to reactivate the Emergency key.

## **Share location**

In addition to receiving a Google Maps link within 5 minutes of the Emergency key's activation, mobile phone numbers programmed to **Emergency contacts** can request the location of the phone at any time. In order to request the location, **Share location** must be **On** in the Emergency key settings. To request a location, the programmed emergency contact sends a text message to the EasyMate 2's phone number stating **Location**. A Google Maps link will be sent back to the programmed emergency contact displaying the EasyMate 2's approximate location within 5 minutes\*.

\* When the Emergency key is activated, or when an emergency contact requests the EasyMate 2's location, 1. the location link may not successfully send; or 2. the location link received may not be accurate. This may occur if Share location is off in

the Emergency key settings; if the EasyMate 2 is inside when the location is requested; if the 4G reception is low/inconsistent; and/or if mobile data is not available on the SIM card installed in the EasyMate 2. The location link may take up to 5 minutes to arrive.

### **Disclaimer**

Olitech accepts no liability/responsibility for any of the following:

- Loss/harm to persons caused by the functioning/malfunctioning of the Emergency key or EasyMate 2 itself.
- Costs related to involuntary calls or health complications if the EasyMate 2 does not function as intended.
- Lack of functionality of the device for any reason.

### **Low battery notification**

The **low battery notification** function allows up to 3 mobile phone numbers to receive a text message stating that the EasyMate 2's phone battery is low. This message is sent when the phones battery drops below 10% capacity.



To set-up **Low battery notification**:

1. Press the top left key to select **Menu**
2. Scroll to and select **Safety**
3. Scroll to and select **Low battery notification**
4. Select **Status**
5. Select **On**
6. Scroll to and select **Notification contacts**
7. When a number field is highlighted (as default this is **<Empty>**), press the top left key to select **Options**
8. To add a contact saved to the Phonebook select **Phonebook** (when Phonebook opens scroll to and select desired contact); or select **Enter number** and type number. Press the top left key to select **OK**

To edit the content of the notification text message, select **Notification SMS**, edit message and select **Save**.

## **Auto Answer**

**Auto answer** enables incoming calls from programmed phone numbers to automatically answer. When the EasyMate

2 automatically answers it diverts audio to the loudspeaker.

To set-up **Auto answer**, when in **Safety**:

1. Scroll to and select **Auto answer**
2. Select **Status**
3. Select **On**
4. Scroll to and select **Auto answer contacts**
5. When a number field is highlighted (as default this is **<Empty>**), press the top left key to select **Options**
6. To add a contact saved to the Phonebook select **Phonebook** (when Phonebook opens scroll to and select desired contact); or select **Enter number** and type number. Press the top left key to select **OK**

## **Settings**

The Settings menu contains: **Phone settings, Call settings, Display, Audio settings, Security, Network, Voice guidance, Menu visibility, Amplify receiver volume, Volume key status** and **Loud speaker always on.**

To access Settings:

1. Press the top left key to select **Menu**
2. Scroll to and select **Settings**

## **Phone settings**

The following settings/functions can be managed in **Phone settings**: **Time and date**, **Language settings**, **Mandarin text settings**, **Auto power on/off**, **Power management** and **Restore factory settings**. To access Phone settings, when in **Settings**, select **Phone settings**.

**Time and date:** Time and date options include setting the time and date, time and date format, world clock and time settings (selecting between auto and manual updating of the time and date). As default, **Auto update time** is on, resulting in the time and date automatically updating if there is an active SIM card installed in the phone. If the time and date are manually programmed, the **Auto update time** function will turn off.

**Language settings:** The language displayed on screen and/or used to enter text can be changed. Language options

include English, Chinese, Spanish, Italian, Turkish and Greek. To change the language, when in **Phone settings**, scroll to and select **Language settings**, select either **Display language** or **Writing language** and select desired language.

**Mandarin text settings:** This menu option is only applicable if the language is set to Chinese. If so, edit the Mandarin text settings accordingly.

**Auto power on/off:** The EasyMate 2 can be programmed to power off and on at specific times of the day. To access this function, when in **Phone settings**, scroll to and select **Auto power on/off**. When programming this function, the power on and power off setting should be turned on, and the time and repeat frequency edited. To access these options, press the top left key to select **Options**, scroll to and select **Edit**.

**Power management:** Power management details the remaining battery percentage. To view this, when in **Phone settings**, scroll to and select **Power management**.

**Restore factory settings:** In some instances, you may choose to/be asked to complete a factory reset. To complete a factory reset, when in **Phone settings**:

1. Scroll to and select **Restore factory settings**
2. Enter password (default: **1234**)
3. Select **OK**
4. Select **OK**

**Completing a factory reset will return all settings on the phone to the default settings and delete any information stored on the phone.** Information stored on the SIM and memory card (if applicable) will not be impacted.

## **Call settings**

The following settings/functions can be managed in **Call settings**: **Call divert**, **Call waiting**, **Call barred**, **Caller ID**, **Others** (**Call time minute reminder**, **Vibration when connected**, **Reply SMS after reject**, **Flight mode**, **Flight mode: Select when power on** and **Auto record voice call**). To access Call settings, when in **Settings**, scroll to and select **Call**

## settings.

**Note:** Call divert, Call waiting and Call barred are programmed in Call settings, however they change the SIM's settings, not the phone's settings. In order to change these settings, the network (SIM's settings) must allow these changes. If changes cannot be made, contact your SIM provider.

**Call divert:** Incoming calls can be diverted to another phone number if the EasyMate 2 is busy (**Call forwarding on busy**), not answered (**Call forwarding on no reply**), if the phone is powered off/the installed SIM does not have mobile reception (**Divert if unreachable**) or in all of the above instances (**Call forwarding unconditional**). To access the call divert settings, when in **Call settings**, scroll to and select **Call divert**.

**Note:** Diverting a call may attract additional fees from the SIM provider. To confirm if additional fees apply, contact your SIM provider.

**Call waiting:** When on a call, if call waiting

is active and a new incoming call is present, a beep will sound in the background of the call audio. The following options are available when a new incoming call is present:

1. Reject new call - press the top right key to select **Reject**;
2. The existing call can be put on hold and the new call answered – press the top left key to select **Menu**, select **Hold & answer**; or
3. The existing call can be ended and the new call answered – press the top left key to select **Menu**, select **Release & answer**.

To activate/deactivate Call waiting, when in **Call settings**, scroll to and select **Call waiting**, select **Activate** or **Cancel** (to deactivate).

**Call barred:** **All outgoing calls**, **All incoming calls**, **Incoming calls when roaming** (incoming calls when located in one country but using a SIM card from a different country), **ISD calling** (outgoing calls to an international number) and **Dial when INTL roaming** (outgoing calls when

located in one country but using a SIM card from a different country) can be barred. If calling is barred, calls cannot be made/received in accordance with their barring type. The call barred menu also has the option to **Cancel all barring**. Selecting this option will cancel any barring programmed in **Call barred**. To access the call barring settings, when in **Call settings**, scroll to and select **Call barred**.

**Note:** to activate the call barring function, the SIM card's password must be entered. If you do not know what your SIM password is please contact your telecommunications company.

**Caller ID:** When **Display caller ID** is active and you make a phone call, your phone number (or your name if your phone number is saved to the recipient's phonebook) will be displayed on the recipient's phone. As default, Caller ID is set in accordance with the SIM card settings. To modify this setting, when in **Call settings**, scroll to and select **Caller ID**. Options in Caller ID include: **Hide caller ID** (phone number will be hidden), **Display**



**caller ID** (phone number will be displayed), and **Display ID by network** (default setting; SIM settings determine hide/display caller ID).

**Others → Call time minute reminder:** A reminder (beep) can be programmed to sound at a specific time into a call. To access this setting, when in **Call settings**, scroll to and select **Other**, select **Call time reminder**.

**Others → Vibration when connected:** The EasyMate 2 can be set to vibrate when an outgoing call is answered by the recipient. To access this setting, when in **Call settings**, scroll to and select **Other**, select **Vibration when connected**.

**Others → Reply SMS after reject:** If **Reply SMS after reject** is on and an incoming call is rejected, the option to send a text message to the rejected caller appears. To activate this setting, when in **Call settings**, scroll to and select **Others**, scroll to and select **Reply SMS after reject**.

When **Reply SMS after reject** is on, to

send a text message to a rejected caller:

1. After rejecting an incoming call, **Reply** will appear on screen
2. Press the top left key to select **OK**  
*Templates will now appear.*
3. Scroll to and select the most appropriate template.  
*A new drafted text message (SMS) will now appear with the recipient and template text prefilled.*
4. Edit the message (if required)
5. Press the **green call key** to send

**Others → Flight mode:** When **Flight mode** is on, all signal transmission to/from the EasyMate 2 is stopped. I.e.: your phone will **not** connect to the mobile network. To activate/deactivate flight mode, when in **Call settings**, scroll to and select **Others**, scroll to and select **Flight mode**. A tick will appear to the right of **Flight mode** when flight mode is on.

**Others → Flight mode: Select when power on:** When the EasyMate 2 is powered on, if **Flight mode: Select when power on** is on, a prompt will appear asking if you would like to activate flight

mode. To activate/deactivate this setting, when in **Call settings**, scroll to and select **Others**, scroll to and select **Flight mode: Select when power on**. A tick will then appear to the right of this option.

**Auto record voice call:** Call audio can be automatically recorded. To access this setting, when in **Call settings**, scroll to and select **Others**, select **Auto record voice call**. Audio files will be stored in **Organiser** → **My files** → **Phone** → **Audio**. Please consider the phones memory/storage capacity when using this feature.

### **Important privacy information:**

It is a legal requirement that if you record another person, you 1. inform that person that the call audio is being recorded; and 2. obtain consent to record the call audio from all individuals being recorded. Olitech accepts no liability if an EasyMate 2 user fails to comply with these regulations.

## **Display**

The following settings can be managed in **Display: Wallpaper settings, Contrast, Backlight**, and **Keypad backlight**. To

access **Display**, when in **Settings**, scroll to and select **Display**.

**Wallpaper settings:** the default background of the EasyMate 2's home screen is black (Wallpaper 1). It can be changed to one of two preloaded images (Wallpaper 2 or 3), or an image stored on the phone. To change the wallpaper, when in **Display**:

1. Select **Wallpaper settings**
2. Select either **Static wallpaper** or **More pictures** (opens to My files > Photos)
3. Select preferred wallpaper

**Contrast:** this setting adjusts the screen contrast. To access this setting, when in **Display**, scroll to and select **Contrast**. To increase/decrease contrast, use the message key (key above number 1) and photo dial key (key above number 3).

**Backlight:** the length of time that the screen remains lit/on is controlled in the **Backlight** setting. Options include a variety of lengths of time and **Always on**. To set the backlight timeframe, when in **Display**, scroll to and select **Backlight**, select your preference.

**Keypad backlight:** the length of time that the keypad remains lit is controlled in the **Keypad backlight** setting. Options include a variety of lengths of time, **Off** and **Always on**. To set the keypad backlight timeframe, when in **Display**, scroll to and select **Keypad backlight**, select your preference.

**Note:** If **Always on** is selected for **Backlight** or **Keypad backlight**, the screen/keypad light will remain on when the EasyMate 2 keypad is unlocked; when the keypad is locked, the backlighting will turn off. Selecting **Always on** is likely to consume battery at a higher rate.

## **Audio settings**

To access Audio settings, when in **Settings**, scroll to and select **Audio settings**. When **Audio settings** opens, four different audio modes are available. The mode that is active has a green dot in the circle to the right of it. To activate a mode, when the desired mode is highlighted, press the top left key to select **Options**, select **Activate**.

## **Audio modes**

**Normal** (default) – The **Ring settings** (ringtones), **Adjust volume**, **Ring type** and **Other alert rings** (**Key tone**, **Low battery alert** and **Dial tone**) are programmed in **Normal** mode. To access these settings, when in **Audio settings**, scroll to and select **Normal**, scroll to and select **Settings**, scroll to and select desired option.

**Note:** to adjust the volume of specific ringtones, when in **Adjust volume**, scroll to and select the desired option; a volume slider will then appear on screen. Use the volume keys located on the left side of the phone to adjust the volume. When the desired volume level is displayed, press the top right key to select **Done**.

**Silent** - Ringtone/message tone does not sound and no vibration when incoming message or call is received. Key tone and voice guidance is silent.

**Meeting** – Ringtone/message tone does not sound but phone vibrates when incoming message or call is received. Key tone and voice guidance is silent.

**Outdoor** - Volume settings are set to maximum.

### **Changing a ringtone**

To change a ringtone, when in **Audio settings**:

1. Scroll to and select **Normal**
2. Scroll to and select **Settings**
3. Select **Ring settings**
4. Select **Caller ringtone \***
5. Select **Fixed ringtone \*\***
6. Scroll to and select your preferred ringtone

\* To change a message ringtone, select **Message ringtone** at step 4.

\*\* Audio files saved on the EasyMate 2 can be used as a ringtone. To programme an audio file as a ringtone, at step 5, select **More ringtones**. A list of audio files saved on the phone (audio recordings and transferred audio files) will now appear. Scroll to and select desired audio file. Refer to **Connecting to PC** (page 46) for instructions regarding how to upload files to the EasyMate 2. Audio files can be recorded in **Menu → Multimedia → Recorder**. See page 50 for information

regarding use of the recorder.

## **Security**

Security settings are provided to prevent your phone from being used without your authority. The following settings/functions can be managed in Security: **PIN, Phone locked, Modify phone password, Auto keypad lock, Lock screen by end-key, Blacklist** and **Information**. To access Security, when in **Settings**, scroll to and select **Security**.

**PIN:** If a PIN is set, when the phone is powered on, a PIN must be entered. After entering the PIN, press the magnifier key (key above number 2) to select **OK**. When setting a PIN, the SIM card's PIN (not the EasyMate 2's default password) must be entered. If you are unsure what your PIN is, please contact your Telecommunications company. To set up the PIN function, when in **Security**, select **PIN**, enter (SIM) PIN, press the top left key to select **OK**.

**Phone locked:** the phone can be locked using the default password (**1234**). If this setting is active, when the phone is



powered on the password **1234** must be entered. After entering the password, press the magnifier key (key above number 2) to select **OK**. To set up the **Phone locked** function, when in **Security**, scroll to and select **Phone locked**, enter **1234** (default password), press the top left key to select **OK**.

**Important information (PIN and Phone locked function):** If the incorrect PIN or password is entered 3 times, the SIM card will lock and the PUK code for the SIM card will need to be obtained from the Telecommunications company.

**Modify phone password:** the phone's password can be changed from **1234** (default) to a 4-digit password of your choice. To change the password, when in **Security**, scroll to and select **Modify phone password**, enter existing password (default password is **1234**) and press the top left key to select **OK**, enter new password and press the top left key to select **OK**, confirm new password (re-enter) and press the top left key to select **OK**.

**Auto keypad lock:** The phone's keypad

can be programmed to automatically lock after not being activated (key pressed) for a selected timeframe. To activate this function, when in **Security**, scroll to and select **Auto keypad lock**, scroll to and select preferred timeframe.

**Lock screen by end-key:** This setting enables the phones keypad to be locked by pressing (single press) the red end call key. This function only works when the home screen is displayed and the end call key is pressed. If the end call key is pressed when a menu option is displayed on screen, the phone will return to the home screen.

To activate this function, when in **Security**, scroll to and select **Lock screen by end-key**. A tick will then appear to the right of this function.

**Blacklist:** In the Blacklist, calls and/or messages from programmed phone numbers will be blocked. All listed phone numbers will block the same form of communication, e.g.: all phone numbers will block calls *and* messages, or calls *or* messages. The type of blocking cannot be individualised to specific phone numbers.

To add phone numbers to the Blacklist, when in **Security**:

1. Scroll to and select **Blacklist**
2. Select **Blacklist**
3. Press the top left key to select **Options**
4. To add a phone number not in the phonebook, select **New**, enter name and phone number, press the top left key to select **Save**; or

To add a phone number saved in the Phonebook, scroll to and select **Import contacts**, search for or scroll to the contact. When the contact is highlighted press the top left key to select **Options**, select **Mark**, press the top left key to select **Options**, select **OK**.

**Note:** the first time a phone number is programmed to the blacklist, a message will appear on screen asking “Switch on blacklist?” To proceed, press the top left key to select **OK**.

To program the type of communication that is blocked, when in **Security**:

1. Scroll to and select **Blacklist**
2. Select **Blacklist settings**

3. Scroll to your selection and use the top left key to tick/untick the communication you want to block.

## **Network**

The following settings/functions can be managed in **Network: Network selection** (auto or manual select), **Network type** and **VoLTE**. To access Network, when in **Settings**, scroll to and select **Network**. We do not recommend that the network settings be changed unless for a specific purpose. Network setting are determined by the SIM provider and are chosen to optimise mobile reception.

## **Voice guidance**

The EasyMate 2 can be programmed to voice out number and symbol keys, e.g., “two” and “hash”; and main menu headings, e.g., “phonebook”. To deactivate/activate this function, when in **Settings**:

1. Scroll to and select **Voice guidance**
2. Select either **Key voice output** or **Main menu voice output**
3. Select **Activate/Off**

## **Menu visibility**

**Menu visibility** allows the following menu items to be displayed in or hidden from the main menu: **Phonebook, Message, Call logs, Photo dial, Camera, Organiser, Multimedia** and **Safety**. To display/hide main menu items, when in **Settings**:

1. Select **Menu visibility**

2. Select item to display/hide

If the tick box to the right of a menu item is ticked, this item will be shown in the menu.

**Note:** if Phonebook, Message or Photo dial is hidden in Menu visibility, the functions are hidden from the main menu only; pressing their allocated keys will still open their function and text messages will still be received.

## **Amplify receiver volume**

The volume of the ear speaker can be boosted an additional 25db by pressing the **Amplify receiver volume** key (key above number 2) during a call. When pressed during a call, a message will temporarily appear on screen stating **Receiver**

**volume boost activated.** Following the call, a red ear icon will be present along the top of the screen; this ear icon indicates amplify receiver volume is active. **Amplify receiver volume** will remain active for all calls until it is turned off.

To use this function please ensure the **Amplify receiver volume** key is **On** in Settings (default setting is **On**). To do so, when in **Settings**:

1. Scroll to and select **Amplify receiver volume**
2. Select **On**

### **Volume key status**

To avoid the volume settings being changed unintentionally, the volume keys can be deactivated. To change the **Volume key status**, when in **Settings**:

1. Scroll to and select **Volume key status**
2. Select **On/Off**

When the volume keys are off, they will not function when they are pressed.

### **Loudspeaker always on**

The loudspeaker can be activated/

deactivated by pressing the direct access loudspeaker key (key above number 1) or the top right key during an active call. Call audio can also be programmed to always divert to loudspeaker. To do so, when in **Settings**:

1. Scroll to and select **Loudspeaker always on**
2. Select **On**

**Note:** When this setting is on, audio cannot be transferred back to the earpiece speaker by pressing the Loudspeaker key or the top right key during a call.

## **Troubleshooting**

If you are experiencing difficulties with your phone, please consult the following information prior to accessing after-sales support.

### **The phone will not ring**

- Check whether there is a musical note symbol with a red circle icon to its left along the top of the main screen. If so, the phone is in silent mode. To exit this mode press and hold the **#** key for 3

seconds. This symbol will then disappear and audio will revert to its previously used mode, e.g., Normal.

- Check the ringtone volume level: press the up volume key on the left side of the phone (not during an active call). Each single press will increase the volume one increment as indicated on screen. Volume can also be adjusted in **Settings > Audio settings > Normal mode > Settings > Adjust volume > Caller ringtone.**

### **Volume keys do not work**

The volume keys can be deactivated in the phone's settings. Check to see whether the volume key status is On/Off in **Menu → Settings → Volume key status.**

### **Mobile phone will not power on**

- Ensure the protective tape over the battery conductors has been removed prior to inserting the battery (if applicable).
- When attempting to turn your phone on, ensure you are pressing and holding the power key (red end call key) for 5-6 seconds.



- Check whether the battery supply has been exhausted. If you are unsure, please charge your phone prior to re-attempting to power on.

## Charging

- Check to see if the connections between the phone and charger are clean and connections are securely connecting.
- Try charging the phone via the method you are not currently using. E.g., if you are currently charging the phone via the cradle, remove the micro USB cable from the cradle and insert it directly into the USB port on the phone.
- Ensure power supply to the connecting power point is on.
- If available, try charging via another micro USB cable.
- If the environment's temperature is below 0 degrees or higher than 45 degrees Celsius charging may be negatively affected.
- The battery or charging unit may be damaged.

**Note:** if the phone's battery depletes

completely and the phone powers itself off, after receiving sufficient charge, the phone will not automatically power back on. It needs to be powered on by pressing and holding the end call key for 5 seconds.

### **No network coverage**

- If the chip on the SIM card is dirty or damaged it can impact the phone's ability to read the SIM card. Please clean/replace as required.
- Please ensure the SIM card is installed in accordance with the instructions provided in this manual.
- Please ensure the SIM does not extend beyond/is not pushed too far in the SIM slot.

### **Failure to connect to network**

- The network signal may be weak/out of range. Try changing locations to see if the signal improves.
- The SIM card/network may be invalid/inactive. Please contact your network service provider.

### **Failure to make an outgoing call**

- Please ensure you are entering a

complete phone number (including area code) and you have pressed the green call key.

- Ensure you have sufficient credit with your network provider.
- Check if the phone is registering the SIM card.
- Check if any call barring is active.

### **Failure to receive GPS location**

- Ensure “Share location” is ticked in the emergency key setup.
- Ensure emergency contact details are entered correctly.
- As is standard in regards to GPS location, the location may not successfully send if 1. the GPS device (phone) has not recently been outside prior to the location request; 2. the 4G reception is low/inconsistent; and/or 3. mobile data is not available on the SIM card installed in the EasyMate 2.
- Please allow up to 5 minutes for location links to arrive.

### **Poor call quality**

- Ensure the volume control is adjusted to

your requirements.

- Check the network signal strength.
- Check whether the audio quality changes between the earpiece speaker and loudspeaker.

### **The other party cannot call you**

- Check whether your mobile phone is on and connected to the network.
- Confirm the other party's number is not in the EasyMate 2's Blacklist.
- Check whether the SIM card is active.
- Check for any call barring.

### **Short standby duration**

- If you are in a low signal area or are moving in and out of signal areas and your phone is required to search for network signals more frequently, the battery life will decrease.
- As is the case with all batteries, over time, the battery's life will slowly decrease and may require replacement.

**If you have attempted troubleshooting and are still experiencing difficulties please contact Olitech on 03 9755 8885 or email [support@olitech.com.au](mailto:support@olitech.com.au).**

# **Safety Information**

## **Use with Pacemaker**

- General guidelines for mobile phone users with a pacemaker include keeping the mobile phone at a distance of at least 15 cm from the pacemaker. Do not put the mobile phone in your lapel pocket and if the phone is worn on a lanyard around your neck ensure the 15 cm distance is adhered to.
- It is recommended that EasyMate 2 users who have a pacemaker consult with their physician to obtain advice regarding safe usage practises.
- If you experience interference with the phone, investigate the cause of the interference to ensure it is not an interaction between the pacemaker and the phone.

## **Battery**

- Do not use a damaged charger/battery.
- Only use Olitech approved accessories/batteries with the phone. Failure to do so will void warranty.
- Do not place the battery under high

temperatures or in a fire/flame. Failure to comply may result in explosion.

- Dispose of used batteries in accordance with your local authority's guidelines.
- Over time, battery life gradually decreases. Please replace as required.
- Do not keep the phone connected to its charger for extended periods of time. If the phone is continuously connected to an active charger, it may damage the battery and shorten the battery life.
- The charging capacity is negatively affected in extreme temperatures.

## **Traffic Safety**

Obey local traffic laws in relation to mobile phone use when driving.

## **Keep the mobile phone out of reach of children**

The phone, including all parts and accessories, should be kept out of reach of children at all times.

## **Operating Environment**

Please be aware of the environment you are in when carrying/using your mobile phone and abide by mobile phone usage

regulations applicable to your immediate surroundings.

The optimal temperature range to use and store the mobile phone is 0 – 45 degrees Celsius. The phone is not designed to be used in environments below -10 degrees Celsius or above 50 degrees Celsius.

This mobile phone is not waterproof. Keep it dry under all circumstances.

### **Professional Service**

Do not attempt to disassemble the phone yourself. The phone must only be serviced by authorised organisations. Failure to comply with this will result in loss of product warranty.

### **Warranty and Certification**

The Olitech EasyMate 2 is guaranteed by a 12 month warranty (6 month for battery). The warranty period commences on the date of retail sale. Please retain your purchase receipt/invoice as proof of purchase for warranty claim purposes.

The warranty is valid for manufacturing

faults only. The phone must only be used with Olitech approved accessories. Failure to do so will void the warranty. Warranty does not cover any damage (direct/indirect) caused to the phone. This includes but is not limited to breakages, water/temperature damage, misuse or loss. Olitech accepts no liability for loss of data due to a damaged/faulty phone.

## **Limitation of liability**

Olitech accepts no responsibility or liability for (includes but is not limited to) any loss/harm to self or others caused by the functioning/malfunctioning of the EasyMate 2; and loss of profits/incurred fees relating to any services required in the event of product failure/malfunction.

## **Contact**

1. EasyMate 2 Quick set-up Guide V1
2. Instructional videos  
[www.olitech.com.au/easymate2videos](http://www.olitech.com.au/easymate2videos)
3. Customer service:  
[support@olitech.com.au](mailto:support@olitech.com.au)  
03 9755 8885